

Big Spring School District

Newville, Pennsylvania

Board Meeting Minutes

May 6, 2024



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1. Opening Meeting: Call to Order/Pledge - President John Wardle

The Board of School Directors for the Big Spring School District met in the Big Spring Middle School Auditorium at 7:49 pm with nine (9) Board of School Directors present: John Wardle, President; Michael Hippensteel, Vice-President; Frank Myers, Treasurer; Julie Boothe, Secretary; Seth Cornman, David Fisher, Kenneth Fisher, Robert Over, and Lisa Shade.

Absent: No absences

Others in attendance: Nicholas Guarente, Superintendent; Nadine Sanders, Assistant Superintendent; Nicole Donato, Director of Curriculum & Instruction; Michael Statler, Business Manager; Donna Minnich, Board Minutes; Rob Krepps, Director of Technology; and Darin Baughman, Technology Support.

President Wardle led all individuals present in the Pledge to the Flag.

President Wardle announced the Board met in Executive Session this evening prior to the Committee of the Whole Meeting to discuss safety and security of the District.

2. Student/Staff Recognition and Board Reports - Caleb Tilden introduced himself as Student Representative and Middle School Staff members Luke Nerone, Barb Dellinger, and Becky Whigham shared staff updates and a video with the Board.

3. Reading of Correspondence – Nothing Offered

4. Recognition of Visitors - 126 visitors signed-in for the meeting

5. Public Comment

John Fisher offered a prayer for the meeting.

Mallory Farrands offered comments of appreciation and support as a parent of a student taking swimming lessons and described their positive experience with the program and its benefit to the community.

5. Public Comment (continued)

Jill Davis thanked Big Spring teachers on the eve of Teacher Appreciation and offered comments of support for the curriculum process at Big Spring. She asked the Board to vote in favor of the OpenSciEd curricular resource to keep us paced where our students need to be in the area of science.

Sam Moyer offered comments of support of the administration and teachers at Big Spring and shared three facts about the OpenSciEd resource. She encouraged the Board to set aside opinions and bias and said if it is not passed it would create an unnecessary burden on teachers.

Lawrence Flynn offered comments on the proposed budget and said last year's revenue exceeded expenses by 4.5 million dollars. He said 4.2 million dollars was transferred into the capital project reserve fund and said budget projections were off by 5 million dollars last year. He encouraged Board members to lower taxes.

Caroline Byers offered comments of support for OpenSciEd and encouraged any Board member voting against it to be very specific about their reason. She referenced the budgeting process and the state's approach to funding education. She encouraged Board members sharing their thoughts in any setting or on social media to be constructive rather than divisive.

Jami Mirandou said Big Spring is a phenomenal district and described the positive educational experience of her son because teachers here saw his potential. She offered comments of support for OpenSciEd and asked the Board to listen without bias. She asked the board to stop the divisive and negative approach and asked them to change their rhetoric.

Lara Kauffman thanked the Music Department for a fantastic Jazz Cabaret last week. She said last year 5 Board members ran a campaign on transparency and questioned a motion for a policy review committee immediately following public comment last meeting and said providing a charter so quickly following public comment gives the appearance of collusion and deceit. She said the charter document provided refers to Seth Cornman as Committee Chair which contradicts the Chairperson being referred by the Board President and said this does not align to the promised transparency.

Alison Mellott offered comments on the curricular resource on the agenda and addressed the concern shared at the last meeting that the resource included subjective topics as facts and stated she believes the concern is actually with the standards and not the resource. She said concern for the standards should be a conversation with state representatives and also said concern for the resource being online is how many publishers are now offering resources. She said it would be very challenging to build a curriculum from a resource that is not online and encouraged the Board to support teachers because teaching is hard enough and shouldn't be made harder.

President Wardle reminded Tammy Sarracino that agenda item 9m has been removed from voting this evening and respectfully requested she not speak during public comment since she is not a taxpayer or resident of the district. She handed some brochures to Dr. Guarente.

6. Approval of Minutes

Motion to approve the [Finance Committee](#), [Committee of the Whole](#) [Board Meeting Minutes](#) and for April 22, 2024 as presented?

Motion by Mr. Myers was seconded by Mrs. Shade

Voting Yes: Boothe, Cornman, D. Fisher, K. Fisher, Hippensteel, Myers, Over, Shade, and Wardle

Motion Carried unanimously. 9-0

7. Old Business – Nothing Offered

8. New Business Personnel Items - Actions Items

Unless there is an objection, we will combine all New Business Personnel Action Items listed under #8 into one motion.

8.a. Recommended Approval of Leave Without Pay

Section 6.09 of the contract between the Big Spring Education Association and the Big Spring School District provides "The Board may grant leave without pay to an employee who requests prior approval for such leave." Superintendent Dr. Nicholas Guarente received requests for leave without pay from the following employees:

- Allison Baer, Administrative Assistant, requesting leave without pay for April 12, 15, and 16, 2024.
- Jessica Shover, Newville Elementary School Teacher, requesting leave without pay for half day May 9 and all day May 10, 2024.
- Julie Thumma, Middle School Teacher, requesting leave without pay for May 6, 2024.
- Courtney Vaughn, Mount Rock Elementary School Teacher, requesting leave without pay for May 24, 2024.
- Jessica Winesickle, Home and School Visitor, requesting leave without pay for a half day on April 22, 2024.

The administration recommends the Board of School Directors approve the leave without pay requests as presented.

8.b. Recommended Approval of Mentors

Based on the provisions of the Teacher Induction Program, each teacher new to a school district or building is assigned a mentor teacher. As per the provisions of the Collective Bargaining Agreement between the Big Spring School District and the Big Spring Education Association, individual mentor teachers receive an Extra Duty Stipend. Dr. Nadine Sanders recommends the following mentors:

Inductee	Building/Position	2024 - 2025 Mentor
Kristen Boles	Middle School Counselor	Amy Craig
Luke Nerone	Distance Learning Coordinator	Nicole Donato

The administration recommends the Board of School Directors approve the 2024-2025 mentors as presented.

8.c. Recommended Approval of a Newville Elementary School Counselor - Taylor Miller

Education:

Shippensburg University - Psychology with a minor in Disability Studies - Bachelor's Degree

Shippensburg University - Counseling K-12 - Master's Degree (May, 2024)

Experience:

Bellaire Elementary School - Substitute School Counselor

Grace B. Luhrs University Elementary School - School Counselor Graduate Assistant

The administration recommends the Board of School Directors appoint **Taylor Miller** to the position of School Counselor at Newville Elementary School replacing Kristen Boles who has transferred. The compensation for this position should be established at Master's Degree step 1, \$65,189.00 for the 2024-2025 school year, based on the current contract between the Big Spring Education Association and the Big Spring School District. Employment is pending receipt of all required employment and certification documentation.

8.d. Recommended Approval of Resignations

Dr. Guarente, Superintendent, received the following staff resignation:

- Laurie Miller provided a letter of resignation from the position of Administrative Assistant to the High School Counseling Office effective August 9, 2024 for the purpose of retirement.
- Jennifer Warner provided a letter of resignation from the position of Speech and Language Clinician at Mount Rock Elementary effective the conclusion of the 2023-2024 school year. She also provided a letter of resignation from the extra-duty position of PD/Wellness Committee Member.

Scott Penner, Director of Athletics and Student Activities, received the following staff resignations:

- Michael Ginter provided a letter of resignation from the position of Mu Alpha Theta Advisor effective the conclusion of the 2023-2024 school year.
- Jenna McIntire provided a letter of resignation from the position of Middle School Cross Country Coach.

The administration recommends the Board of School Directors approve the resignations as presented.

8.e. Recommended Approval of Extra-Duty Positions

Nicole Donato, Director of Curriculum and Instruction, recommends the following for 2-year extra-duty positions:

<u>First Name</u>	<u>Last Name</u>	<u>Extra-Duty Position for 2024-2025 and 2025-2026</u>
Megan	Anderson	Department Head - World Language
Karyn	Cunningham	Co - Title I Coordinator
Sean	Donaldson	Co - Department Head - Science
Michael	Ginter	Department Head - Math
Wendi	Hair	Elementary Grade Level Leader - Grade 5
Lauren	Hetrick	Department Head - Social Studies
Andrew	Koman	Assistant Department Head - Social Studies
Heath	Myers	Co - Department Head - Science
Adam	Nobile	Department Head - Music
Cherie	Powell	Department Head - Business
Jennifer	Roberts	Co - Title I Coordinator

The administration recommends the Board of School Directors approve the 2-year extra duty positions as presented.

8.f. Recommended Approval of Custodians

Ms. Cheri Frank, Director of Custodial Services, recommends the following for new hire:

- Marlin Rudy to serve as a part-time second shift Custodian at the High School replacing Kenneth Sunday who resigned. The starting rate should be \$15.63 per hour for the 2023-2024 school year pending receipt of all required employment documentation. This hire is subject to the Probationary Period as spelled out in the Classified Staff Handbook.
- Cullen Willock to serve as a full-time second shift Custodian at the High School replacing Gary Young who resigned. The starting rate should be \$15.63 per hour for the 2023-2024 school year pending receipt of all required employment documentation. This hire is subject to the Probationary Period as spelled out in the Classified Staff Handbook.

The administration recommends the Board of School Directors approve the custodians for new hire as presented.

8.g. Recommended Approval of Summer Technology Staff

Mr. Robert Krepps, Director of Technology, is recommending two individuals for 2024 Summer Technology positions:

- Morgan Koch - Summer Technology position beginning June 3, 2024 working 8 hours a day, 4 days a week for a total of 32 hours per week at a rate of \$11.61 per hour based on the 2024 Classified Staff pay scale.

8.g. Recommended Approval of Summer Technology Staff (continued)

- Gunnar White - Summer Technology position beginning June 3, 2024 working 8 hours a day, 4 days a week for a total of 32 hours per week at a rate of \$11.61 per hour based on the 2024 Classified Staff pay scale.

The administration recommends the Board of School Directors approve hiring the summer staff as presented.

Motion by Mr. Myers was seconded by Mr. Cornman to combine and approve all items in New Business Personnel Action Items 8 (a) through 8 (g) as outlined and recommended above.

Voting Yes: Boothe, Cornman, D. Fisher, K. Fisher, Hippensteel, Myers, Over, Shade, and Wardle

Motion Carried unanimously. 9-0

9. New Business - Actions Items

9.a. Recommended Approval for the Proposed Final 2024-2025 Budget

The Board is required to take action to designate a [proposed final budget](#) at least 30 days before the final budget adoption, which is scheduled for June 17, 2024. The proposed final budget must be available for public inspection 20 days prior to the final adoption and the final adoption advertised 10 days prior. The administration, working with the Board's Finance Committee, is recommending a budget of \$65,158,197 in expenditures. General Fund revenues with a 0% tax increase would be \$64,651,307. Since the April 22, 2024 finance committee meeting, there is an additional \$150,000 in both revenue and expenditures. The \$150,000 represents a best guess on the GASB 84/87 requirement for leases and subscriptions. The budget includes Capital Project Reserve funding of \$506,890, which represents the temporary increase in bond payment due to the 2023 bond issue. Proposed real estate taxes would be 16.1260. The numbers will continue to be adjusted before the final budget on June 17, 2024. The link included in the agenda item outlines Big Spring's budget in the PDE required PDE-2028 format.

The administration recommends the Board of School Directors approve a proposed final budget in the amount of \$65,158,197 for the 2024-2025 school with a tax rate of 16.1260 mills.

Motion by Mr. Myers was seconded by Mr. Cornman

Mrs. Boothe stated she was disappointed in the transparency and discussions leading up to the proposed final budget and expressed a desire for the millage rate to be reduced to cut taxes.

Voting Yes: Boothe, Cornman, D. Fisher, K. Fisher, Hippensteel, Myers, Over, Shade, and Wardle

Motion Carried unanimously. 9-0

9.b. Approval of Updated Policy

Mrs. Lisa Shade has proposed the updated policy listed below:

- [Policy 235](#) Student Rights-Surveys

Motion by Mrs. Boothe was seconded by Mr. Cornman

Mr. Myers stated he would like to see the wording of this policy changed to passive parent/guardian consent being required where it currently says active parent/guardian consent.

9.b. Approval of Updated Policy (continued)

Mrs. Shade said the updated policy affords discretion to the Board on a case by case basis to decide if active or passive consent is necessary.

Mr. Cornman said in light of some concerns brought forth by the administration, he feels it would be best to move this to a policy review committee with administrative participation for a better solution that fits the concerns of Board members and made a motion to table the policy which was seconded by Mr. D. Fisher.

Voting Yes to Table Policy 235: Cornman, D. Fisher, K. Fisher, Hippensteel, Myers, Over, and Wardle

Voting No: Boothe and Shade

Motion Carried 7-2

9.c. Recommended Approval of Updated Policies

The administration has proposed the updated policies listed below:

- [Policy 236.1](#) Threat Assessment
- [Policy 800](#) Records Retention
- [Policy 827](#) Conflict of Interest

The administration recommends the Board of School Directors approve the policies as presented.

Motion to approve the updated policies by Mr. Myers was seconded by Mrs. Shade

Mr. Cornman said he likes the idea of the threat assessment team but would like some more information such as who would be on the assessment team and what standards and regulations must be followed and made a motion to table Policy 236.1 Threat Assessment which was seconded by Mrs. Shade.

Voting Yes to Table Policy 236.1: Boothe, Cornman, D. Fisher, K. Fisher, Hippensteel, Over, Shade, and Wardle

Voting No: Myers

Motion Carried 8-1

Voting Yes to approve policies 800 and 827: Boothe, Cornman, D. Fisher, K. Fisher, Hippensteel, Myers, Shade, and Wardle

Voting No: Over

Motion Carried 8-1

9.d. Recommend Approval for the Government Software Services, Inc.

Mr. Michael Statler, Business Manager, received and reviewed the agreement with [Government Software Services \(GSS\)](#), Inc. for the 2024-2025 tax year. The contract is for the District's software for real estate tax services used by the District's tax collectors and Cumberland County.

The administration recommends the Board of School Directors approve the proposed 2024-2025 agreement as presented.

Motion by Mr. Myers was seconded by Mr. Cornman

Voting Yes: Boothe, Cornman, D. Fisher, K. Fisher, Hippensteel, Myers, Over, Shade, and Wardle

Motion Carried unanimously. 9-0

9.e. Recommend Approval of Renewal Service Agreements

The administration reviewed the following renewals of existing service agreements:

<u>Vendor/Description</u>	<u>Services</u>	<u>Length</u>	<u>Cost</u>
CMI provides MSDS sheets (lists the hazardous ingredients of a product, its physical and chemical characteristics) for the District	MSDS Sheets	1 YR	\$3,090/YR
Cope Company performs preventative maintenance, tank cleaning, and service/repair for our AutoBrine Systems	Salt & Service Agreement	1 YR	\$2,250/YR
Diversified provides maintenance for our hot water heaters.	Aerco Equipment	1 YR	\$4,500/YR
FMX provides software for the District to make maintenance requests, planned maintenance, schedule requests, transportation requests, inventory management, single sign on, arbiter schedule request integration, and standard dashboards	FMX	1 YR	\$6,656.35/YR
The Fulcrum Guy performs an inspection of the diving board.	Diving Board	1 YR	\$510/YR
ProAsys provides quarterly water testing and treatment of heating, chilled and well field loops.	Hot Water Loops	1 YR	\$12,600/YR
Trane provides scheduled service agreement for the Districts access controls, software updates, inspections, Safety/Security of children and door alarms.	Trane	3 YR	\$16,203.00/YR1 \$16,851.12/YR2 \$17,525.16/YR3
Trane provides scheduled service agreements for the Districts HVAC controls, software updates, HVAC maintenance for 3 Newville RTU's and tech support.	Trane	3 YR	\$96,826.71/YR1 \$100,699.78/YR2 \$104,727.77/YR3

The administration recommends the Board of School Directors approve the renewal service agreements as presented.

President Wardle announced Trane Services would be removed (last 2 items) from the agenda and the vote would be on the remaining 6 items recommended above.

Motion by Mr. Myers was seconded by Mrs. Shade

Mr. Hippensteel requested a separate vote on MSDS Sheets and Aerco Equipment and made a motion to vote on them separately which was seconded by Mrs. Boothe. Mr. Myers asked the reason for separating those 2 services from the others and Mr. Hippensteel said MSDS Sheets are not needed and he would like to see a cost from other companies for the hot water heater maintenance to compare to Aerco Equipment's cost.

9.e. Recommend Approval of Renewal Service Agreements (continued)

Mr. Statler asked what Mr. Hippensteel's solution would be for the required information on the MSDS Sheets and Mr. Hippensteel said the information in the binders would be invalid as soon as something new was purchased and Mr. Statler said he believes we print and insert changes into the binders to keep them up to date. Mrs. Boothe said the contract says that is what their company should be doing.

Voting on the motion to pull out MSDS Sheets and Aerco Equipment for separate voting

Voting Yes: Boothe, Cornman, D. Fisher, K. Fisher, Hippensteel, Myers, Over, Shade, and Wardle

Motion Carried unanimously. 9-0

Motion by Mr. Myers was seconded by Mr. Cornman to approve MSDS Sheets

Voting Yes: K. Fisher, Myers, Over, and Wardle

Voting No: Boothe, Cornman, D. Fisher, Hippensteel, and Shade

Motion Fails 5-4

Mr. Over stated this is a safety issue and asked if Mr. Hippensteel doesn't like the cost or doesn't like the company and Mr. Hippensteel said the sheets are available without using a company. Mr. Over asked if this puts the burden on teachers and administration. Mr. Statler said they looked into the cost of an online product which is \$8,000 for the first year and \$2,000 per year after but said some of our custodians do not have phones to access the information so the paper process and binders seem to be a better option for us.

Motion to vote to approve Aerco Equipment by Mr. Myers was seconded by Mr. Cornman

Mr. D. Fisher asked how many hot water heaters are maintained and Mr. Statler said a total of 4. Mr. Fisher said a household hot water heater wouldn't cost this and asked if there is something special required for them. The Board continued to discuss it and Mr. Statler pointed out the bidding process can be expensive and asked if the board simply wants comparative costs.

Mr. Hippensteel made a motion to table approval of Aerco Equipment which was seconded by Mrs. Shade

Voting Yes: Boothe, Cornman, D. Fisher, K. Fisher, Hippensteel, Myers, Over, Shade, and Wardle

Motion Carried unanimously. 9-0

Motion to approve Cope Company Salt & Service Agreement, FMX, Diving Board inspection, and ProAsys Hot Water Loops by Mr. Myers was seconded by Mr. Cornman

Voting Yes: Boothe, Cornman, D. Fisher, K. Fisher, Hippensteel, Myers, Over, Shade, and Wardle

Motion Carried unanimously. 9-0

9.f. Recommended Approval of Updated Job Description

The administration has updated the job description listed below:

[308 - Strength and Conditioning Coach](#)

The administration recommends the Board of School Directors approve the job description as presented.

Motion by Mr. Myers was seconded by Mrs. Shade

Voting Yes: Boothe, Cornman, D. Fisher, K. Fisher, Hippensteel, Myers, Over, Shade, and Wardle

Motion Carried unanimously. 9-0

9.g. Recommended Appointment of School District Solicitor

Dr. Nicholas Guarente, Superintendent of Schools received the annual [proposal](#) from Gareth D. Pahowka, Esquire, of Stock and Leader for School Solicitor Services for the 2024-2025 fiscal year.

The administration recommends the Board of School Directors appoint Stock and Leader as School District Solicitor for the 2024-2025 fiscal year as presented.

Motion by Mr. Myers was seconded by Mr. Cornman

Mrs. Boothe expressed concerns and mentioned the lawsuits and said she questions trusting their further guidance and made a motion to table approval until they can shop for other options. The motion to table was seconded by Mrs. Shade.

Mr. Cornman also expressed concerns with the solicitor representing the District while being involved with the lawsuits.

Voting Yes: Boothe, Cornman, D. Fisher, K. Fisher, Hippensteel, Shade, and Wardle

Voting No: Myers, Over

Motion Carried 7-2

9.h. Recommended Approval of Utilization Requests

- Greg Ellerman, on behalf of BSYSA, is requesting use of the High School Commons on June 2, 2024 from 1:00 to 4:00 pm. Because the date involves a Sunday, Board action is necessary.
- Carly Zinn, on behalf of Big Spring Field Hockey, is requesting use of the High School turf field on May 19, 2024 from 1:00 to 6:00 pm for a Spring Tournament. Because the date involves a Sunday, Board action is necessary.

The administration recommends the Board of School Directors approve the utilization requests as presented.

Motion by Mr. Myers was seconded by Mrs. Shade

Voting Yes: Boothe, Cornman, D. Fisher, K. Fisher, Hippensteel, Myers, Over, Shade, and Wardle

Motion Carried unanimously. 9-0

9.i. Recommended Approval of the Chartwells Contract and Meal Prices for the Fiscal Year 2024-2025

The administration and Chartwells prepared the 2024-2025 budget with proposed meal prices. The student meal prices for Big Spring students will remain the same as 2023-2024.

<u>Meal Pricing</u>	<u>2023-24</u>	<u>2024-25</u>	<u>FY Change</u>
Breakfast (all students)	\$1.55	\$1.55	\$0.00
Elem Lunch	\$2.85	\$2.85	\$0.00
Secondary Lunch	\$3.00	\$3.00	\$0.00
Adult Breakfast	\$2.90	\$2.95	\$0.05
Adult Lunch	\$4.50	\$4.55	\$0.05
Milk	\$0.60	\$0.60	\$0.00
YB/Headstart Lunch	\$4.40	\$4.85	\$0.45
YB/Headstart Breakfast	\$2.25	\$2.65	\$0.40

The administration recommends the Board of School Directors approve the 2024-2025 [Chartwells contract](#).

Motion by Mr. Myers was seconded by Mr. Cornman

Mrs. Boothe said she has many questions about the food contract and feels it should be a bid process. She said we should have a company that sees and values our students like we do and expressed a desire for good food options including bagged food options for traveling athletes and said Chartwells can probably think outside the box to provide this or we need to look for a company that can.

Mrs. Boothe made a motion to table the Chartwells Contract and Meal Pricing which was seconded by Mrs. Shade

Mr. Myers stated he believes Chartwells provides good food and meal options are already available to athletes. He said it is a small increase and he believes we should go with it.

Mr. Cornman said they would like the opportunity to talk with Chartwell's and discuss options and hope Chartwells wants to work with the Board and said there are Chartwells representatives here and asked if they were for that. Two individuals spoke and confirmed meal options are already offered to athletes and explained how hard they work to offer desirable food to students within the state approved guidelines. Discussion continued until a vote was taken to table the item.

Voting Yes to Table Chartwells Contract and Meal Prices: Boothe, D. Fisher, Hippensteel, and Wardle

Voting No: Cornman, K. Fisher, Myers, Over, and Shade

Motion Failed 5-4

Voting Yes to approve Chartwells Contract and Meal Prices: Boothe, Cornman, D. Fisher, K. Fisher, Hippensteel, Myers, Over, Shade, and Wardle

Motion Carried unanimously. 9-0

9.j. Recognition of 2024-2025 Foreign Exchange Student

Assistant Superintendent, Dr. Nadine Sanders, received and reviewed a request for Lea Moldenhauer, a citizen of Germany, to be a foreign exchange student for the 2024-2025 school term.

The administration recommends the Board of School Directors approve enrollment of Lea Moldenhauer as a foreign exchange student for the 2024-2025 school term.

Motion by Mr. Myers was seconded by Mrs. Shade

Voting Yes: Boothe, Cornman, D. Fisher, K. Fisher, Hippensteel, Myers, Over, Shade, and Wardle

Motion Carried unanimously. 9-0

9.k. Recommended Approval of Fundraisers

Mr. Scott Penner, Director of Athletics and Student Activities, recommends the following fundraisers:

- Spirit Wear from Personaliteez during the month of May to benefit the Girls Soccer Program.
- [Crush Grass Volleyball Tournament](#) July 12 - 14, 2024 at George B. Stuart Athletic Fields in Carlisle to benefit Big Spring Volleyball.
- Permission for the Tempus Leo Club to support the Newville Lions Club Kiddie Land July 10 - 12, 2024 at the Newville Fairgrounds to benefit the Tempus Leo Club.

The administration recommends the Board of School Directors approve the fundraisers as presented.

Motion by Mr. Myers was seconded by Mrs. Shade

Voting Yes: Boothe, Cornman, D. Fisher, K. Fisher, Hippensteel, Myers, Over, Shade, and Wardle

Motion Carried unanimously. 9-0

9.l. Recommended Approval of 2024-2025 Team Travel:

Mr. Scott Penner, Director of Athletics and Student Activities, recommends approval of the following team travel:

- Boys Varsity and Junior Varsity Wrestling Teams to attend Trojan Wars Wrestling Tournament December 28 - 29, 2024.

The administration recommends the Board of School Directors approve participation and team travel as presented.

Motion by Mr. Myers was seconded by Mr. Cornman

Voting Yes: Boothe, Cornman, D. Fisher, K. Fisher, Hippensteel, Myers, Over, Shade, and Wardle

Motion Carried unanimously. 9-0

9.m. Recommended Approval of Agreements

~~Dr. Abigail Leonard, Director of Student Services, has reviewed the proposed [Contract for Therapy Services](#) with [Skybound Pediatric Therapy](#) to provide occupational and physical therapy to students during the 2024-2025 school year.~~

Dr. Abigail Leonard, Director of Student Services and Dr. Nadine Sanders, Assistant Superintendent have reviewed the [CAIU Title III Memorandum of Understanding](#) and [Consortia Programming](#) for the 2024-2025 school year. The MOU defines how the CAIU Title III Consortium will meet the Title III requirements and details the roles and responsibilities of the member districts and the fiscal agent of the consortium during the 2024-2025 school year.

The administration recommends the Board of School Directors approve the agreements as presented.

President Wardle announced approval of the Contract for Therapy Services with Skybound Pediatric Therapy has been removed as an agenda item and will not be included in the vote.

Motion to approve the CAIU Title III MOU by Mr. Myers was seconded by Mrs. Shade
Voting Yes: Boothe, Cornman, D. Fisher, K. Fisher, Hippensteel, Myers, Over, Shade, and Wardle
Motion Carried unanimously. 9-0

9.n. Recommended Approval of a School Dentist, School Physician and Medical Standing Orders for 2024-2025

Dr. Abigail Leonard, Director of Student Services, would like to recommend a School Dentist, School Physician, Medical Guidelines and Standing Orders for the 2024-2025 school year:

- Dr. William Noll to serve as the [School Dentist](#) for the 2024-2025 school year with a fee of \$7.25 per each state mandated exam
- Dr. Darryl Guistwite to serve as the [School Physician](#) for the 2024-2025 school year for student examinations at a rate of \$15.10 per student exam and a stipend of \$1,000.00
- [Medical Guidelines and Standing Orders](#)

The administration recommends the Board of School Directors appoint Dr. William Noll as the school dentist, Dr. Darryl Guistwite as the school physician, and approve the medical guidelines and standing orders for the 2024-2025 school year as presented.

Motion by Mr. Myers was seconded by Mr. Cornman
Voting Yes: Boothe, Cornman, D. Fisher, K. Fisher, Hippensteel, Myers, Over, Shade, and Wardle
Motion Carried unanimously. 9-0

9.o. New Student Survey

The DIG Committee recommends a new student and family [survey](#) anticipated to be distributed at the end of the 2023-2024 school year.

Motion by Mrs. Shade was seconded by Mr. Cornman

Mr. Myers expressed concern about how many surveys would be returned and Mrs. Boothe said the survey is just for students new to the district.

Voting Yes: Boothe, Cornman, D. Fisher, K. Fisher, Hippensteel, Myers, Over, Shade, and Wardle
Motion Carried unanimously. 9-0

9.p. Recommended Approval of New Curricular Resource

Listed below is a curricular resource recommended by Mrs. Nicole Donato, Director of Curriculum and Instruction which will be utilized to develop curriculum. Individual resources from this source will be presented for Board approval at a later date.

- K-12 Science Curricular Resource - [OpenSciEd](#)

The administration recommends the Board of School Directors approve the curricular resource as presented.

Motion by Mr. Myers was seconded by Mr. Cornman

Voting Yes: Boothe, Cornman, D. Fisher, K. Fisher, Hippensteel, Myers, Over, Shade, and Wardle
Motion Carried unanimously. 9-0

10. New Business - Information Item

10.a. Leave Request

Shannon Arnold, Mount Rock Elementary School Teacher, is requesting a child-rearing leave of absence beginning Monday, September 23, 2024 through approximately Friday, March 28, 2025 with a return date of Monday, March 31, 2025. According to Section 6.07 of the current contract between the Big Spring Education Association and the District, a professional employee may request up to one year of child-rearing leave upon the birth of a child. In addition to the duration of the leave period, the request meets all provisions for child-rearing leave according to the current contract.

10.b. Agricultural Advisory Committee Agenda and Minutes

The High School Agriculture Teachers have provided a copy of the [Agricultural Advisory Committee Meeting Agenda](#) and [Meeting Minutes](#) from their April 11, 2024 meeting.

10.c. Local Advisory Committee Agenda and Minutes

The Local Advisory Committee has provided a copy of their [bylaws](#) and [roster](#) as well as [Meeting Agenda](#) and [Meeting Minutes](#) from their April 30, 2024 meeting.

10.d. Policy Review and Development Committee

Seth Cornman recommends the Board develop a [Policy](#) Review and Development Committee

10.e. ESS Staff Information

Dr. Abigail Leonard, Director of Student Services, provides the following ESS staff update:

- Samantha Valencia to serve as a full-time Principal's Discretion Paraprofessional at Mount Rock Elementary School to replace Devon Alsvary which is an anticipated resignation.

11. Board Reports

11.a. Athletic Council - Ken Fisher, Mike Hippensteel, Frank Myers, and John Wardle - Mr. Fisher said the next meeting is June 5, 2024.

11.b. Building and Property Committee - David Fisher, Mike Hippensteel, Robert Over, and John Wardle – Nothing Offered

11.c. Capital Area Intermediate Unit - Seth Cornman - [Board Highlights 4.25.24](#) [All-In April 2024](#) [C4C Golf Fundraiser](#)

Mr. Cornman said the next meeting is May 23 and said he would share information on the golf fundraiser.

11.d. Cumberland Perry Area CTC - John Wardle – Mr. Wardle said he was not able to attend the last meeting but has been in contact with the CTC to make sure everything is on track. He said the awards ceremony is coming up and bids on the building project are moving forward.

11.e. Finance Committee - Julie Boothe, Frank Myers, Robert Over, and Lisa Shade – Mrs. Boothe said the next meeting is May 20, 2024 at 5:30 pm

11.f. Future Ready Comp Plan Board Reps - Ken Fisher and Lisa Shade – Mrs. Shade said the Comprehensive Plan is posted to the web site in the district news section and will be voted on in June.

11.g. DIG Committee - Julie Boothe, Seth Cornman and Lisa Shade – Mrs. Boothe shared the committee met for 2 hours and worked through ideas, listened to concerns, and worked on the new student survey. She said it was an open dialogue and productive work session. The next meeting will be May 30, 2024 - 7 pm in MS Room 514

[5/2/2024 Meeting Minutes](#)

11.h. South Central Trust - Seth Cornman

There was a full board meeting on April 24th. There will be an SCT Executive Committee meeting on May 29th at 9AM.

Mr. Cornman said it was a very short yet productive meeting about insurance rates. Mr. Statler said the rates were approved for the upcoming year and are typically worked on for 8-9 months leading up to the meeting approval.

11.i. Tax Collection Committee - David Fisher – Nothing Offered

11.j. Wellness Committee - Seth Cornman [Minutes from the April 18th meeting.](#)

Next meeting is in the works for October. The meeting will focus on District wellness goals centered around four areas - Nutrition Education, Nutrition Promotion, Physical Activity and Other School-Based Wellness Activities. Nothing further was offered.

11.k. Future Board Agenda Items – Nothing Offered

11.l. Superintendent's Report - Dr. Nicholas Guarente

Dr. Guarente shared the high school enjoyed a successful Spotlight on Learning and Prom.

Dr. Guarente said tomorrow is Teacher Appreciation Day and we would not have an educational system without them and thanked all of our teachers.

Dr. Guarente said the middle school Spotlight on Learning is May 9, Mount Rock Spotlight is May 15, Newville Spotlight is May 21 and Oak Flat's Spotlight is May 22. The HS Pops Concert will be May 14, High School FFA Banquet will be May 16, and the Elementary Band and Chorus Concert will be May 23.

Dr. Guarente reminded everyone the Senior Parade is May 29 and Graduation will be May 31 and said we have a lot to look forward to as we approach the end of the school year.

12. Meeting Closing

12.a. Business from the Floor/Board Member Comment

Mr. D. Fisher thanked everyone for coming and said he was worried meetings would be boring and drab but everyone in attendance at the meeting showed him the community is listening.

Mr. Cornman said the Chartwells situation was a great misunderstanding and thanked all the teachers and counselors for the hard work they do.

Mr. Over said we're great because of you – the public and teachers. He said he was wowed by the speakers and said Big Spring is great, Dr. Sanders and Dr. Guarente are great and thanked everyone.

Mr. Myers thanked everyone.

President Wardle said everyone has a right to their opinion and to express their views. He extended a special thanks to Chartwells and said the students are our pride and joy. To the teachers, he said he is amazed at what you do today with the standards and new technology. He said we are a family and must work together for the benefit of our students.

12.b. Adjournment

Motion to adjourn the meeting by Mr. Myers was seconded by Mrs. Shade

Voting Yes: Boothe, Cornman, D. Fisher, K. Fisher, Hippensteel, Myers, Over, Shade, and Wardle

Motion Carried unanimously. 9-0

Meeting adjourned at **9:50 pm, May 6, 2024**

Next scheduled meeting is **May 20, 2024 at 7:30 pm**

